

## Amanda Olszewski

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### OBJECTIVE

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To secure a design position with a company where my creativity, talent, and education will be welcomed and utilized for the satisfaction of the client.

### EDUCATION

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2007-2008 Joliet Junior College Joliet, IL.

*Associates in Applied Science - Web Design & Administration*

- Graduation date: December 19, 2008

### SUMMARY OF QUALIFICATIONS

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- Extensive knowledge of XHTML 1.0, CSS, and JavaScript
- Especially skilled with Adobe Photoshop CS3 extended
- Experience in Adobe Dreamweaver, Flash, and Illustrator CS3
- Daily use of Wacom Intuos graphic pen and tablet to draw/design
- Proficiency in all Microsoft Office applications

### WORK EXPERIENCE

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- ❖ Internships
  - Web intern - Joliet Junior College (January 2008 – December 2008)
  - Photography intern - Joliet Park District (summer of 2008)
    - Worked with Web Administrator in the design, development, and implementation of the college Websites
    - Assisted in maintaining and updating Websites for the college
    - Collaborated with departments in promoting the college brand
    - Participated in the timely and periodic review of the website for appropriate content updates and expansion.
    - Participated in the goals and objectives of the Web Team
    - On-duty photographer for events all around town
    - Assisted with Graphic Design projects
    - Performed other related duties as assigned
- ❖ Freelance artistry (April 2008 to current)
  - Spirit & Design LLC (March 2009 to October 2008)
  - JM Printers (November 2008 to current)
    - Provided creative services for professionals and local bands
    - Designed and produced logos, banners, show flyers, Web sites, and business cards